



OLD ROYAL  
NAVAL COLLEGE  
GREENWICH

## RECRUITMENT NOTICE

### Volunteer Supervisor £26,000 - £28,000 pa, Permanent/FTC - 35 hrs. pw

#### Who we are?

The Old Royal Naval College is one of London's most popular visitor attractions, at the heart of the Maritime Greenwich World Heritage Site, welcoming 1.2m visitors annually. This is a truly exciting time to join the organisation - we are embarking on our most ambitious transformation to become an extraordinary cultural destination. We are doing this by living our values of Bold | Embracing | Imaginative | Resourceful.

#### The role

The Greenwich Foundation for the Old Royal Naval College is looking to appoint a Volunteer Supervisor to work with the Visitor Experience Manager to develop and implement the Volunteer programme. The appointed person will coordinate and supervise volunteers on a daily basis and work together with the Visitor Experience Department to develop initiatives to maintain and improve the visitor experience offer.

Applicants must be able to demonstrate the following essential requirements:

- Experience leading a team in a customer service environment
- An understanding and ability to motivate a team to promote products
- Great communication skills with an ability to connect and share knowledge with a range of audiences
- An interest in tourism, history, architecture, art or visitor experience would be advantageous

The role will require some evening and weekend work, therefore flexibility to work when required is essential.

(For the full job description and person specification, [please click here](#)).

*Applicants should apply by submitting a CV and covering letter (2 pages maximum), outlining how you fulfil the requirements of the person specification. Please send your CV via email or post by the closing date as outlined below, marked **PRIVATE & CONFIDENTIAL** to:*

**HR Department, Greenwich Foundation for the Old Royal Naval College, 2 Cutty Sark  
Gardens, Greenwich,  
London, SE10 9LW  
Email: [recruitment@ornc.org](mailto:recruitment@ornc.org)**

**Closing Date: 12 noon, on Monday, 3 April 2023**

**Interviews: week beginning Monday 17 April 2023**

*The Foundation values diversity and is committed to making appointments on merit by fair and open processes, in accordance with its equal opportunities policy.*

*Our employees enjoy a generous benefits package*